

OFFERING SOUTH BAY, QUALITY, HONEST AND CONSISTENT HOME CLEANING SERVICES

KITCHEN

- Counters cleaned - all items removed & replaced
- Cupboard fronts cleaned
- Faucet and sink cleaned, sanitized, and polished
- Backsplash cleaned and splatter-free
- Kitchen table cleaned & organized
- Furniture, mirrors, frames & accessories dusted & cleaned
- Outside of fridge cleaned
- Outside of stove cleaned
- Outside of dishwasher cleaned
- ★ **Inside/outside of microwave and toaster oven cleaned**
- Spot clean walls to remove fingerprints and smudges
- Molding & corners wiped clean
- ★ **Windowsills and blinds wiped clean**
- Baseboards dusted & **wiped clean**
- Garbage emptied - garbage bag replaced
- Sweep and mop or vacuum floors
- Overall room appearance neat & tidy

BEDROOM

- General straightening up
- ★ **Bed made & changed (if fresh linens are provided)**
- Furniture, mirrors, frames & accessories dusted & cleaned
- ★ **[Spot Clean] walls to remove fingerprints and smudges**
- ★ **Windowsills and blinds wiped clean**
- ★ **Sweep and mop or vacuum Walk-in Closet floors**
- Molding & corners wiped clean
- Baseboards dusted & **wiped clean**
- Garbage emptied - bag replaced
- Sweep and mop or vacuum floors
- Overall room appearance neat & tidy

DINING ROOM

- General straightening up
- Furniture, mirrors, frames & accessories dusted & cleaned
- Molding & corners wiped clean
- ★ **[Spot Clean] walls to remove fingerprints and smudges**
- Baseboards dusted & **wiped clean**
- Garbage emptied – bag replaced
- ★ **Windowsills and blinds wiped clean**
- Sweep and mop or vacuum floors
- Overall room appearance neat & tidy

BATHROOM

- Tub & shower area scrubbed & washed
- Tiles & chrome cleaned
- Sink scrubbed & washed
- Toilet scrubbed & washed (including base & behind)
- ★ **[Spot Clean] walls to remove fingerprints and smudges**
- Mirrors & outside of medicine cabinet cleaned
- Soap dish & toothbrush holder cleaned
- Molding & corners wiped clean
- Vanity top cleaned - items removed & replaced
- Towel bar & toilet paper holder wiped clean
- Baseboards dusted & **wiped clean**
- Garbage emptied - bag replaced
- Sweep and mop or vacuum floors
- Overall room appearance neat & tidy

Every Week	Every Two Weeks	Every Four Weeks

FORMAL ROOM

- General straightening up
- Furniture, mirrors, frames & accessories dusted & cleaned
- Molding & corners wiped clean
- ★ **[Spot Clean] walls to remove fingerprints and smudges**
- Baseboards dusted & **wiped clean**
- Garbage emptied – bag replaced
- ★ **Windowsills and blinds wiped clean**
- Sweep and mop or vacuum floors
- Overall room appearance neat & tidy

UPSTAIRS HALLWAY

- General straightening up
- Furniture, mirrors, frames & accessories dusted & cleaned
- Garbage emptied - bag replaced
- Sweep and mop or vacuum floors

DOWNSTAIRS HALLWAY

- General straightening up
- Furniture, mirrors, frames & accessories dusted & cleaned
- Garbage emptied - bag replaced
- Sweep and mop or vacuum floors

FRONT ENTRANCE

- General straightening up
- Furniture, mirrors, frames & accessories dusted & cleaned
- Garbage emptied - bag replaced
- Sweep and mop or vacuum floors

FRONT STAIRWAY

- General straightening up & dusting
- Sweep and mop or vacuum floors

OFFICE / STUDY

- General straightening up
- Furniture, mirrors, frames & accessories dusted & cleaned
- Molding & corners wiped clean
- ★ **[Spot Clean] walls to remove fingerprints and smudges**
- Baseboards dusted & **wiped clean**
- Garbage emptied – bag replaced
- ★ **Windowsills and blinds wiped clean**
- Sweep and mop or vacuum floors
- Overall room appearance neat & tidy

FAMILY ROOM

- General straightening up
- Furniture, mirrors, frames & accessories dusted & cleaned
- Molding & corners wiped clean
- ★ **[Spot Clean] walls to remove fingerprints and smudges**
- Baseboards dusted & **wiped clean**
- Garbage emptied – bag replaced
- ★ **Windowsills wiped clean**
- Sweep and mop or vacuum floors
- Overall room appearance neat & tidy

BACK ENTRANCE

- General straightening up
- Furniture, mirrors, frames & accessories dusted & cleaned
- Garbage emptied - bag replaced
- Sweep and mop or vacuum floors

BACK STAIRWAY

- General straightening up & dusting
- Sweep and mop or vacuum floors

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WELCOME TO SOSA HOUSE CLEANING!

We are extremely excited to turn your house into a beautiful and smelling house that makes you feel good and get all the SORTS of free time for yourself.

SPECIAL OR MISCELLANEOUS PROJECTS:

Miscellaneous projects are welcome. Please email or text me with your special requests so we can budget them into our regular work routine.

WORK HOURS:

Our normal workdays are Monday through Friday from 8:00 a.m. to 5:30 p.m. We do work from a schedule and recommend the same time and weekday for your cleaning to create consistency and convenience for us both.

ALARM SYSTEMS & KEYS:

It is not necessary to be at home while we are there cleaning. If you have an alarm, make sure we have the key code so we can disarm the alarm when we arrive, and set it again when we leave. We will need to know where you keep your house key.

RESCHEDULING:

Stuff is going to happen. At one point or another -- for whatever reason, one of us, you or we are going to need reschedule our cleaning. Communication is key. Call, text, or email as soon as you know there is a conflict a least 48 hours before your appointment and we will do our best to reschedule your cleaning at the next earliest convenience. We will do the same.

SICK POLICY:

If you or your children get sick with a contagious illness (i.e. the flu, a cold, pneumonia, chicken pox etc.) please call and reschedule your cleaning. Even though we disinfect your house, it is possible that we might transport germs to the next house or become sick ourselves. And to be fair to all our customers we prefer to wait until you are well again. On our end, we keep our workers at home if they are sick as well to protect you and your family.

WE DO NOT DO IT:

We will not clean walls, ceilings, or animal waste. Walls can be easily damaged, and they are a liability as well as ceilings.

Please also note that we do not perform laundry or dishwashing services.

SATISFACTION:

We aim to please you. If for any reason, at any time you are not 100% completely satisfied, please call us immediately before 24 hours at 310-621-1582 and we will do everything in our power to resolve your concerns.

PAYMENT: Your payments will be automatically processed every first day of the month true Credit or Debit Card.

★ Premiums Services.

THANK YOU FOR YOUR BUSINESS